

MASTER AGREEMENT

Master Agreement # 2025-117

Effective Date: March 16, 2026

This Master Agreement (“Agreement”) is entered into by and between, **Infojini Inc** with a business address of 10015 Old Columbia Rd, Suite B215 Columbia, MD 21046, (“Supplier”), and the **Alliance for Innovation (AFI)**, a non-profit corporation with offices at PO Box 1645, Keller, TX 76244 (“AFI”). **Edge Public**, a cooperative purchasing organization, is designated as the Group Purchasing Organization (GPO) of record under this Agreement.

1. Purpose and Scope

This national cooperative procurement agreement enables AFI members and other eligible public agencies to purchase ADA Digital Accessibility – WCAG 2.1 AA / 2.2 AA Compliance Services from Supplier through competitively solicited pricing and terms established by the originating Request for Proposal (RFP), issued by AFI as lead agency.

The Supplier acknowledges that this Agreement is awarded under a cooperative purchasing model, with Edge Public serving as the administrative and facilitative body. All participating agencies executing purchases under this Agreement are referred to as “Participating Entities.”

This Agreement **does not constitute a purchase order or binding commitment** by AFI or any Participating Entity. Each purchase made pursuant to this Agreement may be subject to a separate agreement between the Supplier and the purchasing entity.

Workstreams and Service Categories

For purposes of this RFP, AFI has organized the requested products and services into the following Workstreams (each, a “Workstream,” and collectively, the “Workstreams”). Offerors may propose on any one or more Workstreams and may be awarded a Contract for some or all of the Workstreams for which they demonstrate sufficient capability, capacity, and value. AFI anticipates making multiple awards to ensure broad coverage across these Workstreams.

Workstream 1 – Accessibility Assessments & Audits

This Workstream covers comprehensive testing and evaluation of digital properties, including but not limited to websites, web applications, mobile applications, online portals, digital documents and forms, and multimedia content.

Representative activities may include:

- Baseline and recurring accessibility audits (automated, manual, and assistive technology–based testing).
- Gap analyses against WCAG 2.1 AA and 2.2 AA, ADA, Section 508, and other applicable standards.

- Prioritized findings and risk categorization (e.g., critical, high, medium, low) with recommended remediation steps.
- Verification and regression testing to confirm that issues have been correctly remediated.

Deliverables may include written audit reports, issue logs, remediation recommendations, and executive summaries suitable for internal and external stakeholders.

Workstream 2 – Ongoing Monitoring, Scanning & Analytics Platform

This Workstream covers continuous or periodic automated monitoring, scanning, and analytics to help PPAS detect, track, and manage accessibility issues over time.

Representative activities may include:

- Automated and scheduled scans of covered digital properties.
- Dashboards, analytics, and trend reporting at site, application, and portfolio levels.
- Issue tracking and workflow tools to support triage, assignment, and resolution.
- Alerts, notifications, and scheduled reports to stakeholders.

Deliverables may include access to a SaaS platform or on-premise tools, configuration and onboarding services, and standard and custom reporting.

Workstream 3 – Source-Level Remediation Support & Consulting

This Workstream focuses on **true remediation** of accessibility issues at the source code, template, or content level (not overlay-only approaches).

Representative activities may include:

- Code-level consulting and implementation support for development teams.
- Review and remediation of HTML, CSS, JavaScript, templates, design systems, and components.
- Collaboration with IT, product, and Offeror teams to remediate issues in COTS systems and third-party integrations.
- Targeted remediation sprints and backlog reduction initiatives.

Deliverables may include corrected code samples, pull requests, remediation plans, and documentation that demonstrate before/after improvements and verified conformance.

Workstream 4 – Training, Education & Capacity Building

This Workstream addresses the training and enablement needs of AFI and PPAs to build internal capacity to sustain accessibility over time.

Representative activities may include:

- Role-based training for developers, designers, content authors, product owners, procurement staff, and leadership.

- Live and on-demand training sessions, workshops, and office hours.
- Certification or structured learning paths where available.
- Training materials, job aids, and reference guides.

Deliverables may include training curricula, slide decks, recordings, reference materials, and participation tracking reports.

Workstream 5 – Policy, Governance & Program Management

This Workstream supports the establishment and ongoing operation of sustainable accessibility governance and management practices.

Representative activities may include:

- Development and/or refinement of accessibility policies, standards, guidelines, and checklists.
- Governance frameworks (roles and responsibilities, decision rights, escalation paths).
- Program roadmaps and maturity assessments.
- Support for cross-functional steering committees and governance bodies.

Deliverables may include written policy and governance documents, program roadmaps, maturity assessments, and ongoing advisory services.

Workstream 6 – Document & PDF Remediation

This Workstream focuses on accessibility of electronic documents, including PDFs and other common file formats used for public-facing and internal content.

Representative activities may include:

- Accessibility remediation of existing documents and templates.
- Establishing accessible document templates and style guides.
- High-volume document remediation services (e.g., legacy archives, forms libraries).
- Training for staff who create and maintain accessible documents.

Deliverables may include remediated documents, accessible templates, remediation logs, and documentation of methods and tools used.

Workstream 7 – Video, Audio & Multimedia Accessibility

This Workstream addresses accessibility of video, audio, and other multimedia content.

Representative activities may include:

- Captioning, transcripts, audio descriptions, and sign language interpretation services.
- Consulting on accessible media production workflows and standards.

- Remediation of existing media libraries to meet accessibility requirements.
- Tools and integrations that support accessible streaming, players, and media platforms.

Deliverables may include accessible media files, transcripts and caption files, configuration guides, and workflow documentation.

2. Term of Agreement

This Agreement shall be effective for **five (5) years**, through **March 14, 2031**, with **an option for one (1) two-year renewal**, contingent upon:

- A formal written renewal request from the Supplier.
 - Mutual written consent by AFI and Edge Public.
 - At least six (6) months' advance notice prior to expiration.
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3. Pricing and Discounts

Supplier agrees to provide the pricing outlined in your proposal, which shall include:

- Core and non-core product pricing.
- Percent discounts from published catalog or MSRP.
- Special project pricing and volume-based incentives.

Price increases are in accordance with the RFP response and must be submitted with **at least 60 days' notice** to AFI and Edge Public. Price decreases can be applied at any time, and specific member volume pricing may be offered through Member Specific Agreements (MSAs) at the discretion of the Supplier and Member.

4. Use of Agreement by Participating Entities

This Agreement is made available to all public agencies across the United States that meet the eligibility criteria set forth by Edge Public. Use of this Agreement by such agencies is voluntary. Participating Entities shall issue their own purchase orders or contract documents referencing this Agreement, and Supplier shall transact directly with each agency.

Participating Entities agree to comply with their own procurement rules when purchasing through this Agreement.

5. Terms and Conditions

Unless otherwise agreed under a Participating Entity's MSA, the terms and conditions of the original RFP and Supplier's response (as incorporated by reference) shall govern all transactions under this Agreement.

In the event of a conflict between a Participating Entity's order and this Agreement, the RFP terms shall prevail unless specifically waived in writing.

6. Edge Public Administrative Role

Edge Public shall act as the GPO of record and may:

- Collect and report usage data.
- Facilitate communication and marketing efforts.
- Receive a cooperative administrative fee from Supplier, the details of which are addressed in a separate Supplier Agreement between Edge Public and the Supplier.

Supplier agrees to report quarterly sales made under this Agreement to Edge Public and remit any agreed fees accordingly.

7. Legal Compliance

Supplier certifies compliance with all applicable federal, state, and local laws, including but not limited to:

- **EDGAR (Education Department General Administrative Regulations)**
- **2 CFR 200** for federal funds
- **Non-discrimination and equal opportunity laws**

FOIA or public record requests shall be managed in accordance with applicable state law, and no confidential or proprietary information shall be disclosed without prior written consent unless required by law.

8. Entire Agreement

This Agreement, including the referenced RFP, Supplier's proposal, and all attachments (including pricing), comprises the entire understanding of the parties and supersedes any prior agreements or communications.

Modifications to this Agreement must be made in writing and signed by all parties.

9. Execution

This Agreement is executed by duly authorized representatives of each party. Electronic signatures shall have the same legal force as original signatures. Delivery of signed copies by email in PDF or equivalent format is acceptable and binding.

Alliance for Innovation (AFI)

By: J. Michael Wilkes

Name: Michael Wilkes

Title:

Date:

Infojini, Inc.

By: Amol Marathe

Name: Amol Marathe

Title: Director – Legal & Compliance

Date: 03/16/2026